

ABI – 46 - Criminal History Release Form

INSTRUCTIONS FOR COMPLETING THE CRIMINAL HISTORY INFORMATION RELEASE FORM

Section 1 – APPLICANT INFORMATION

Enter last name, first name, middle name and any other names used (including maiden name, surname and any aliases).

Enter address, city, state and zip code, date of birth (MM/DD/YYYY), Social Security number, race and sex for whom the criminal history record is being conducted on.

The codes for race are as follows:

Asian	(A)	Indian	(I)
Black	(B)	White	(W)
Hispanic	(H)	Other	(O)

Section 2- AFFIDAVIT FOR RELEASE OF INFORMATION

Enter name, **COMPLETE** mailing address, Agency or person to receive results. **(THIS INCLUDES THE PERSON REQUESTING THEIR OWN RECORD)**

Affidavit **MUST** be signed by **APPLICANT** and be **WITNESSED** by two (2) individuals **OR** **NOTARIZED**.

A \$25.00 payment **MUST** be made by Money Order or Certified Check for each individual and must be included with ABI – 46. Please make payable to the Alabama Bureau of Investigation.

PERSONAL CHECKS WILL NOT BE ACCEPTED

For Immigration or Fingerprint based background checks, please contact the ABI – Identification Unit at (334)353-4340 for further information.

Incomplete information will result in form being returned

(*) Indicates required information

