



STATE OF ALABAMA STATE BANKING DEPARTMENT



Instructions for Completing the Notification of Change in Contact Information

- Please complete this form by typing the information and printing it from the online location or print the form and then type the information. **NO HANDWRITTEN FORMS WILL BE ACCEPTED.**
- Complete all sections on the form to make sure we have the most current information.
- This form can be used for multiple locations of the same company. Reference the home/main office license number if the individuals named are the applicable contacts for the entire company. If the individuals change for various locations then complete a form for each location.
- Complete a separate form for each business entity. One form cannot be used for multiple companies with different names.

